




PLANNING AND DEVELOPMENT SERVICES
BUILDING DIVISION

**ATTENTION CUSTOMERS
FOR YOUR HEALTH AND SAFETY!!!**

****You can SIGN IN remotely and wait in your car****

****We will text you when it's your turn!****

How to SIGN IN remotely:

1. Using your cell phone, go to the Apple Store OR the Google Play Store and type in QLess.
2. When you see the  logo and *QLess – Queuing Software* description, click Install to download.
3. Once installed, click on the app (on your phone) to open it.
4. Scroll to find the correct location:
 - a. Sarasota County Operations Center Permitting for North County.
 - b. R.L. Anderson Administration Center Sarasota County for South County.
5. Click on “Join the Line to be Seen Today”.
6. Provide the information requested to enter the line.
7. Simply wait in your car and keep your phone handy.
8. You will be summoned in by the next available Permitting Customer Service Representative text message on your cell phone.

****No Phone Access!****

Please SIGN IN with our Receptionist and wait in your car.

****We will come get you when it's your turn!****